

MINUTES SPECIAL MEETING
CENTRAL LAKE TOWNSHIP BOARD
Wednesday, May 11, 2022 11 a.m.

1. **CALL TO ORDER**

The meeting was called to order by Supervisor Bean at 11 a.m.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

PRESENT: Trustees Hanlon and Marshall, Clerk Kosloski, Treasurer Smith Supervisor Bean

ALSO PRESENT: Village Present, Rob Tyler and Village DPW Supervisor, Sam Mullens

EMPLOYEE: Don Clark was asked to come in after the Board discussed the mowing issues and employee issues in general

4. **PUBLIC COMMENT** - None

5. **AGENDA APPROVAL**

Motion by Kosloski, support by Smith to approve the Agenda as presented.

Voice vote. All vote AYE. Motion carries.

6. **NEW BUSINESS**

a. Discussion of Township Business

The purpose of the meeting was to ask the Village DPW if they would be interested in consolidating both DPW departments. Both Mr. Tyler and Mr. Mullens gave their opinions on both the pros and cons of combining services and provided good dialogue. They asked for time to mull over the options involved for both the Village and the Township and we agreed another conversation can take place at a later time.

The Board had extensive conversation on the expectations of the Township employee and the logistics on why, at this time, we do not need an outside contractor to do the mowing of Southern Cemetery. The job functions of the employee was also discussed in great deal and it was decided that he would be answering to one Board member, not all five, and have conflicting jobs and information given. The Board discussed a rotation schedule for the performance of the work that is needed to be done daily. The employee had been offered working four (4) ten hour (10) days with Friday off and working at the Waste Receiving Station. Discussion on this took place and it was decided that the employee will be reporting to Andrew Smith as he is in the office early with a different daily schedule. The employee will check in every morning, provide his work schedule for the day and make sure there is nothing urgent that must be done first. Checking in with Andrew will definitely avoid confusion.

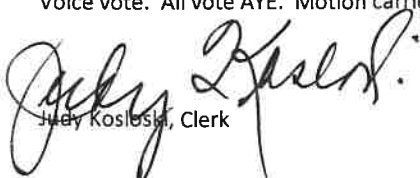
At this point in the meeting it was decided to locate the employee and have him come in and discuss what the Board will be expecting from him on a daily basis. The new work schedule was presented which includes a Wednesday through Saturday work week with the hours of 6 a.m. to 4 p.m. Should there be a need to rearrange the schedule it will be done through discussions with Andrew. A daily work log will be provided and turned in to the Clerk at the end of the pay period. The employee appeared to be in agreement with what the Board is requesting.

7. **PUBLIC COMMENT** - None

8. **ADJOURNMENT**

Motion by Kosloski, support by Marshall to adjourn the meeting at 12:07 p.m.

Voice vote. All vote AYE. Motion carries.


Judy Kosloski, Clerk